



Faculty of Theology

Guidelines for a Comprehensive Baccalaureate Exam (STB)

1) Registration

- The dates of the exam and deadlines are published in the Faculty board and on the website.
- The student registers for the exam and submits a completed registration form to the Decanato.
- To sit for the comprehensive exam, the student must have completed and passed all required exams and seminars in his / her program of study.

2) Student Preparation:

- The student prepares to respond to questions of the Professors on any themes included in the tesario covering areas of Biblical, Dogmatic and Fundamental, and Moral Theology.
- The student may reference the tesario during the examination, but they are not to have any notes or any other form of assistance during the examination.

3) Structure of the Exam (30 minutes)

- The Commission is composed of three professors: 1 Scripture; 1 Dogma and Fundamental; 1 Moral. The Dean designates one Professor to serve as President.
- The President gives the greetings, introduces the procedures and then asks the student to begin with a prayer.
- Each professor has 10 minutes available to him / her for asking questions based on the tesario in their particular specialization.
- At the end, the President asks the student to leave the aula [or online link for 5-10 minutes]. The Commission discusses the grade, and when the student returns, the President announces whether the student has passed or not; the grade is not announced.
- The President tells the student that they may set up an appointment with the Secretary General's office three days after the examination to receive the grade.

4) Grade: 10/10

- The Commission agrees on a grade out of 10 points based on the student's responses to their questions.
- A student must have a final grade average of 8/10 (this includes the average of all required courses and seminars + the final exam grade which has a weight of 20%) to continue to the Second Cycle.
- The President of the commission fills in the grade, signs the modulo, and presents it to the Secretary General's Office [for online exams the modulo is forwarded by the Moderator to the Secretary of the Faculty].